

4. PERMIT APPROVAL

4.01 GENERAL

The Central Broward Water Control District Board of Commissioners meets regularly the second and fourth Wednesday of each month at 7:30 p.m. The Board of Commissioners meeting is held at the District office located at 8020 Stirling Road, Hollywood, Florida 33024.

4.01.1 All questions involving fees, schedules, agendas, meetings, or bonding shall be directed to the District Secretary/Manager.

4.01.2 All questions regarding preparation of paving, grading, and drainage plans, which involve engineering criteria or clarification to the District's Standard Criteria, shall be directed to the District's Engineer.

4.02 REQUIREMENTS

All plans submitted shall be prepared under the direction of and signed and sealed by a Registered Engineer licensed by the State of Florida Department of Professional Regulations, Board of Professional Engineers.

4.02.1 All plans submitted shall be on standard 24" X 36" sheets and/or 11" X 17" sheets with a maximum scale of 1' = 100'. Any plans submitted on oversized sheets will be returned without comment. The District may also require plans to be submitted (or transmitted) in digital format.

4.02.2 As a minimum, plans submitted for District approval shall provide:

4.02.2.1 Location sketch at 1" = 300' accurately relating the project to section lines and/or corners.

4.02.2.2 North arrow and scale and legal description of the property.

4.02.2.3 Acreage of the project with a schedule of

pervious/impervious areas, water management areas, and building coverage.

4.02.2.4 A recent survey of the project and surrounding area showing where appropriate section lines, rights-of-way, easements, property lines, reservations, etc., all properly identified. For District canals adjacent to the property, locate right-of-way (ROW), easements, edge of water, and top of bank on the plat and plans.

4.02.2.5 Paving, grading and drainage plans are to include:

4.02.2.5.1 Existing ground elevations at no greater than a 100 foot grid extending 100 feet beyond the boundaries of the development, existing buildings, roadways, and other permanent structures; and location and elevations of existing drainage facilities within 150 feet of the project boundary.

4.02.2.5.2 Proposed development layout with horizontal and vertical control.

4.02.2.5.3 Drainage structures, water management areas, drainage piping, and culverts with grate and invert elevations, and pipe sizes.

4.02.2.5.4 Direction of flow in swales and other transmission facilities with control elevations.

4.02.2.5.5 Typical sections for roads, canals, lakes, drain fields, and drainage structures. Lot grading plan(s).

4.02.2.5.6 Specifications of material to be utilized for roadway and drainage construction.

- 4.02.2.5.7 Proposed easements for drainage and/or water management.
- 4.02.2.5.8 Percolation test reports to support design of seepage trench systems.
- 4.02.2.5.9 Routing of the 10 year, 1 day; 25 year, 3 day; and 100 year, 3 day zero discharge storm events to support pavement elevation, perimeter berm, and finished floor elevations.
- 4.02.2.5.10 Details of project control structure including stage/discharge ratings.
- 4.02.2.5.11 Pipe routing calculations for the 3-year storm to support pipe sizes and catch basin rim elevations.
- 4.02.2.5.12 Central Broward Water Control District General Notes (see Exhibit J).
- 4.02.2.5.13 Completed check list. Projects submitted without check list will be returned without comment.
- 4.02.2.5.14 Other information as required by the District's Engineer.

4.03 SUBMITTAL

Two (2) copies of the application form, drawings, supporting information, and the requisite fees, shall be submitted to the District Secretary at the District Office, located at 8020 Stirling Road, Hollywood, Florida 33024, prior to the close of business no later than three (3) weeks before the next scheduled meeting of the Board of Commissioners, for which the applicant would like to have his project considered.

- 4.03.1 Two (2) copies of the application form, checklist, drawings and

supporting information shall be submitted to the District's Engineer's office on the same day.

4.03.2 Requests for permit application forms can be made in person, by letter or by phone, directly to the Central Broward Water Control District office at 8020 Stirling Road, Hollywood, FL 33024, 954-432-5110. There is no charge for issuance of an application form for a permit.

4.04 ENGINEER REVIEW

The District's Engineer will review all submittals for conformity to the District's Design Standards and general acceptable engineering standards. The Engineer will convey comments and/or remarks, if any, to the applicant in a timely manner so that revisions (if any) can be made for board submittal.

4.04.1 An appeal of the District's Engineer's requirements may be presented to the District's Board of Commissioners at the applicants request through the District Secretary/Manager.

4.05 BOARD SUBMITTAL

The Applicant shall submit eight (8) copies of the revised application form, drawings (11" X 17"), and supporting information to the District Secretary/Manager at the District Office located at 8020 Stirling Road, Hollywood, Florida 33024 prior to the close of business no later than three (3) weeks before the next scheduled meeting of the Board of Commissioners. In addition, the District may require the drawings and supporting information to be submitted (or transmitted) in digital format.

4.05.1 Two (2) revised copies of the application form, drawings (24" X 36") and supporting information shall be submitted to the District's Engineer's office on the same day. All drawings and calculations submitted to the District Engineer shall be signed and sealed by a Florida Registered Professional Engineer.

If the Board approved drawings and supporting information differs from the information submitted prior to the Board meeting, the applicant shall resubmit all required information within three weeks of Board approval.

4.06 BOND BEFORE CONSTRUCTION

If any construction is started prior to District Board approval of the plans and receipt by applicant of signed Water Management Works Permit, or after approval and permit issuance; but before a bond is posted in an acceptable manner, the District Attorney will secure an injunction to halt construction. The costs of bringing said action including attorney's fees shall be borne by the Developer.

4.06.1 A certificate of the District's Engineer or District Secretary shall be prima facie evidence of non-compliance of the Developer with these criteria. The court may issue a temporary injunction upon the showing of non-compliance without a further need to show damage to the health, safety, or welfare of the residents of the District.

4.07 EXPIRATION UNLESS BOND HAS BEEN POSTED AND WORK HAS BEEN COMMENCED

All approvals expire after eighteen (18) months.

4.07.1 An extension of time may be granted by the Board of District Commissioners at their discretion.

4.08 TRANSFER OF OWNERSHIP

The permittee shall notify the District by letter within five (5) days of any sale, conveyance, or other transfer of ownership or control of a permitted water management works or the real property on which the permitted works is located. The permittee shall remain liable for performance in accordance with the permit and for corrective actions that may be required as a result of any violations prior to the transfer.

Any new owner of a permitted water management works shall apply by letter for a transfer of permit within (5) days after sale or legal transfer. The new owner shall be liable for performance in accordance with the permit after the transfer.